

5th Conference  
of Managing the Projects  
PMI PC Wrocław Branch  
24-25 May 2018

TERMS OF USE FOR PARTICIPANTS

## I General Provisions

1. The 4th Conference of Managing of the Projects is organized by the PMI Wrocław Branch. The Conference will take place on 24 – 25 of May 2018 in ibis Styles Wrocław Centrum, Plac Konstytucji 3 Maja nr 3, 50 -083.
2. The Organiser and responsible entity of the Conference is PMI Poland Chapter Wrocław which is a branch of the PMI Poland Chapter with its headquarters in Warsaw (02-672), 47/10 Domaniewska Street.
3. The official website of the Conference is: <http://pmi.wroclaw.pl/> and the official communication channel between participants and the Organiser is: [wroclaw.konferencja@pmi.org.pl](mailto:wroclaw.konferencja@pmi.org.pl)

## II Terms of participation

4. In order to participate in the Conference the participant needs to complete the registration form available under this link <http://pmi.wroclaw.pl/> and pay the registration fee by 24th of May 2018. The date is set by money posted on Organiser account. The date of booking payment on the account of the Organizer counts.
5. The registration fee does not cover the cost of the travel and accommodation. The Organizer does not mediate in the search for accommodation.
6. The participant accepts these terms of use by submitting the registration form and by paying the registration fee.
7. It is not allowed to film or take the pictures of the Conference's participants without Organizer's permission.
8. Applications for participation in the Conference will be accepted until the prepared places are sold out.
9. The organizer reserves the right to not allow the participant's entry into the Conference without providing the reason.

## III Registration fee

10. The Conference's price-list is available here: <http://pmi.wroclaw.pl/>
11. The organizer reserves the right to reduce the registration fee to the individual participant.
12. The Organizer reserves the right to reduce the registration fee for PMI members.
13. It is possible to pay the registration fee only for participation in 1 day of the event (lectures only) or for the whole event (lectures and workshops).

Additionally it is also possible to buy a ticket for the evening gala of the Wrocław's PMI. It is only possible under the condition that the Participant registered for the whole event (lectures and workshops).

14. After submitting the registration form available online <http://pmi.wroclaw.pl/> and after the Organizer will receive the payment Participant will receive the registration's confirmation to the indicated email address.
15. Payer (the invoice recipient) is an entity ordering specific services related to participation in the conference.
16. In case of Participant's resignation the Organizer reserves the right to keep the registration fee under specific conditions:
  - if the resignation from the participant is received by the 30<sup>th</sup> day before commencing of the Conference, Organizer will keep 50% of the paid registration fee;
  - if the resignation from the participant is received between 29<sup>th</sup> – 15<sup>th</sup> day before commencing of the Conference, Organizer will keep 75% of the paid registration fee;
  - if the resignation from the participant is received within two weeks before the commence of the Conference, the registration fee will not be refunded and the Organizer will retain the registration fee.
17. In case of the Conference cancellation by the Organizer, participants will be refunded the paid registration fee.

#### **IV Payment Method**

- Payment by bank transfer to the bank account provided by the Organizer.

It is required to contact the Organizer directly to discuss the details of the payment.

#### **V Security**

18. The organizer is not held responsible for any damage, loss or theft of the Participant's personal belongings.
19. The participant is held responsible for any damage caused on the property in which Conference takes place.

## VI Final provisions

20. The Organizer reserves the rights to record and take the pictures of the participants of the event.

21. The participation in the Conference reserves the Organizer's copyrights to video recordings and pictures and to the commercial usage of them under the following conditions

- If Participant will be recorded or photographed during the Conference within IBIS Styles premises
- If participant will agree to give the interview in front of the video recorder or will agree to be photographed

22. By submitting the registration form, participant agrees to authorize the Organizer to process Participant's personal data in accordance with the Personal Data Protection Act dated 29.08.1997.

23. The final interpretation of the terms belongs to the Director of the PMI Wrocław Branch. Poland Chapter.

24. These terms of use are the integral part of the registration and are applicable to all Conference's participants.

25. The Organiser reserves the right to change the location and the time of the conference.

26. The Organizer reserves the right to change the terms of use.